

Oklahoma City Association of Health Underwriters
Board of Directors Meeting
Minutes
March 9, 2023
10:00 am
The Greens Country Club

Barton-Lewis, Diane (Director & Professional Development Co-Chair)	
Bigbie, Andy (Treasurer)	Excused
Clagg, Theresa (President Elect & Public Service Chair)	
Cole, Kemp (Director)	
Cooper, Jodi (Vice President , Communications, Media & Website Chair)	
Cox, Carrie (Director & Professional Development Co-Chair)	Excused
Goggans, Ashley (Immediate Past President & Awards Chair)	
Harmon, Kelley (President)	
Hutton, Megan (Director & Annual Partners Chair)	
Morgan Kitchen, Connie (Director & Legislative Chair)	Excused
McGrand, Sofia (Secretary)	
VanZant, Cathy (Membership & Retention)	Excused
Non-Voting members	
Janway, Leah-Anne (Executive Director)	
Pitt, Jana (Hospitality Committee)	Excused
Andrews, Ashley (Awards Committee)	Absent
Jenkins, Jimmy (Vanguard Committee)	
Morrell, Kelly (Newsletter Committee)	Excused

CALL TO ORDER

Kelley Harmon called the meeting to order at 10:04

- I. **MINUTES** No changes to the February minutes. Minutes stand approved as distributed.
- II. **TREASURER’S REPORT** February beginning balance \$47,953.79
February ending balance \$58,318.07
(See attached detailed report)

III. COMMITTEE REPORTS –

- **Annual Partners** (Megan)

No updates for this month

- **Awards** (Ashley)

Ashley is working on State Awards which are due April 5, then Ashley and Kelley are going to meet to work on OKC. Please get your Leadership videos watched and let Ashley know when you do.

- **Communications / Website** (Jodi)

Emails:

- Sent out emails for February Symposium

Website:

- Download Membership from NABIP, upload updates into StarChapter

To Do (Website)

- Archive old newsletters, board minutes, CE presentations. There are over (5) years still viewable in some areas

• **Executive Director** **(Leah-Anne)**

Attended the February 8, 2023 ZOOM board meeting

Handled the Symposium Key Note Speaker arrangements, hotel & meals

Worked the February 9, 2023 Symposium from 7 am – 6:30 pm

Filed for Symposium CE credits for each course per attendee

Attended the State Legislative Committee ZOOM meeting on March 3, 2023

Worked on a revised Member application with Cathy

Worked with The Greens for the March & April meetings. April's meeting room reserved until 2:30 pm

Got an idea to file outline for the April Legislative 2 hour CE meeting; working with Connie

Handled cancelling Connie and Rebecca's Cap Con registrations with NABIP

Ordered flowers to be sent to ex Treasurer, Jim Duncan's wife's funeral

Checked PO Box a couple of times

Made bank deposit/s

Processed payments through SQUARE

Worked on accounting in QuickBooks, issued checks with Andy's approval, reconciled the February 2023 bank statement, and prepared the March TR

Prepared and distributed the March 8, 2023 MINUTES

Prepared and distributed the March 9, 2023 board agenda

Total billable hours: March 9 through February 8, 2023 37 hrs.
@\$15 = \$555

- **HUPAC** **(Diane)**
See attached report of contributors

- **Legislative** **(Kelley/Connie)**
Kelley reviewed the talking points from Cap Con (see attached) and gave an update on the meetings with our legislators. James gave a recap of the Dental MLR Meeting

- **Media / Newsletter** **(Kelly M.)**
No report

- **Membership & Retention** **(Cathy)**
No report
- **NAHU Education Foundation** **(Theresa)**
Nothing new to report

- **Professional Development** **(Carrie)**
No updates this month

- **Public Service** **(Theresa)**
We generally don't play at the symposium but opted to start the new game this month and get it kicked off with a big crowd. We started with 26 cards and sold 168 chances. The pot is up to \$268 with 25 cards after Brianna Gavin drew the King of Clubs.

Upcoming Events:

Chuck Wagon dates for 2023 have been set:

Q2 – Tuesday April 18th
Q3 – Monday July 24th
Q4 – Thursday October 5th

October 12th - Supply Drive
October 28th – Trunk or Treat
November 9th – December 14th – Toy Drive

- **Vanguard**

(Jimmy)

No report

IV. OLD BUSINESS – The official name change is still pending. Kelley and James will keep us posted. We are currently listed as NABIPOKC.NABIP.ORG and are working to officially be NABIPOKC.ORG.

V. NEW BUSINESS – National Conference this year is in New Orleans on June 24th. After the Cap Con expenses have been balanced the number of attendees for Nationals can be determined.

Theresa will be scheduling a meeting in the next 1-2 weeks for an awards nomination committee. Please contact her if you would like to be a part of this.

VI. ADJOURNMENT

- A. NEXT Board Meeting **April 13, 2023 – The Greens 10:00 am**
- B. At 11:05 Megan made a motion to adjourn and Jodi seconded the motion.