

Oklahoma City Association of Health Underwriters  
Board of Directors Meeting  
**MINUTES**  
**October 13, 2022**  
10:00 am  
THE GREENS COUNTRY CLUB

Barton-Lewis, Diane ( <b>Director</b> & Professional Development Co-Chair)	EXCUSED
Bigbie, Andy ( <b>Treasurer</b> )	EXCUSED
Clagg, Theresa ( <b>President Elect</b> & Public Service Chair)	
Cole, Kemp ( <b>Director</b> )	
Cooper, Jodi ( <b>Vice President</b> , Communications, Media & Website Chair)	EXCUSED
Cox, Carrie ( <b>Director</b> & Professional Development Co-Chair)	
France, Melissa ( <b>Secretary</b> )	
Goggans, Ashley ( <b>Immediate Past President</b> & Awards Chair)	
Harmon, Kelley ( <b>President</b> )	
Morgan Kitchen, Connie ( <b>Director</b> & Legislative Chair)	

**Non-Voting members**

Janway, Leah-Anne (Executive Director)	
Pitt, Jana (Hospitality Committee)	EXCUSED
Andrews, Ashley (Awards Committee)	EXCUSED
Jenkins, Jimmy (Vanguard)	EXCUSED
Morrell, Kelly (Newsletter)	EXCUSED
VanZant, Cathy (Membership/Retention)	EXCUSED

CALL TO ORDER Meeting was called to order at 10:09 am

I. MINUTES **Minutes from September stand APPROVED**

II. TREASURER’S REPORT	Beginning Balance	\$40,614.85
	Ending Balance	\$40,215.31

III. COMMITTEE REPORTS –

<b>Annual Partners</b>	<b>(Megan)</b>
2023 Pricing and Booth Attendees discussion	
Platinum \$2000 and 3 tickets at booth	
Gold \$1500 and 2 tickets at booth	
Silver \$1,000 and 1 ticket at booth	
Bronze \$500 and no ticket	
Booth only \$500	

**MOTION TO APPROVE 2023 PRICING AND BOOTH ATTENDEES BY CARRIE COX  
2<sup>nd</sup> BY THERESA CLAGG; ALL IN FAVOR; MOTION PASSED**

<b>Awards</b>	<b>NO REPORT</b>	<b>(Ashley Andrews excused)</b>
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<b>Communications/ Website</b>	<b>(Jodi)</b>
<b>Emails</b> Sent out emails for October meeting	
Included information for OKKK Supply Drive and Trunk or Treat volunteer opportunity	
<b>Website:</b>	
Downloaded Member list from NAHU, uploaded into StarChapter for meeting email	
Uploaded August approved meeting minutes	
Continuing to review re-branding ‘tips’ as they’re circulated by NAHU	
Trying to assist Ashley Andrews with membership	
November meeting will be sent out as CLASSROOM & VIRTUAL options	

**Executive Director (Leah-Anne)**

Attended the September 8 board meeting  
Attended & worked the registration at the September 8 member meeting  
Attended the September 15 State Board meeting via ZOOM  
Attended the September 20 Symposium Committee meeting via ZOOM  
Attended the September 22 NAHU Leadership webinar via ZOOM  
Worked with The Greens for the October meeting meal (Buffet)  
Provided Michael Bricker the September 8 CE rosters for Classroom & Virtual CE  
Worked on upcoming CE courses, got November a virtual course approval, already had the classroom approved, filed Isolved course for our Symposium, started working on a Medicare outline  
Ordered and Picked Up Name Badge for Melissa  
Checked PO Box a couple of times  
Made bank deposit  
Worked on accounting in QuickBooks, issued check(s) with Andy's approval  
Sent September thank you donation and letter to The Toby Keith Foundation  
Prepared and distributed the meeting agendas  
Total billable hours: September 8 through October 12, 2022 13 hrs @\$15 = \$195

**HUPAC (Diane excused submitted report electronically)**  
**OK PAC** There are 14 donors in OKC.  
There are 5 in Tulsa.  
Total donors 19.  
**NAHU PAC\*\*** There are 16 donors in OKC  
There are 21 donors in Tulsa  
\*\*Based on September Region 6 NAHU HUPAC report

**Legislative NO REPORT (Connie)**  
**Newsletter NO REPORT (Kelly excused)**  
**Membership & Retention NO REPORT (Cathy excused)**  
**NAHU Education Foundation (Theresa)**  
Nothing to report at this time  
**Professional Development (Carrie/Diane)**  
No report

**Public Service (Theresa)**  
**October 29 Trick or Treat at OK Kids Korral she will ask for volunteers**

Date	# Cards in Deck	Card Drawn	BY	Total Sold
<b>NEW GAME</b>			THE POT	\$100
6/10/2021	26	King of Clubs	Kelley Harmon	\$84
7/8/2021	25	4 of Hearts	Max McKenzie	\$116
8/12/2021	N/A	VIRTUAL MEETING		
9/2/2021	24	3 of Spades	Mark Schlegel	\$60
10/13/2021	23	4 of Spades	Tara White Lee	\$111
11/11/2021	N/A	VIRTUAL MEETING		
1/13/2022	22	Ace of Clubs	Ryeann Miller	\$112
2/10/2022	21	3 of Diamonds	Tom Tacheny	\$43
3/10/2022	20	5 of Spades	Connie Morgan Kitchen	\$106
4/13/2022	19	3 of Clubs	Jana Pitt	\$100

5/12/2022		SYMPOSIUM DID NOT PLAY		
6/9/2022		ANNUAL MEETING DID NOT PLAY		
7/14/2022	18	2 of Clubs	Carrie Cox	\$90
8/11/2022	17	King of Spades	Cathy VanZant	\$87
9/8/2022	16	6 of Spades	Rebecca Middlebrook	\$78
				<b>TOTAL \$1,087</b>

**Vanguard                      NO REPORT                      (Jimmy excused)**

IV. OLD BUSINESS

Kelley gave a verbal update on Strategic Plan; we seem to be moving along accordingly

V. NEW BUSINESS

Greeter (part of Strategic Plan) Eve Adams from Blue Cross Blue Shield will be our Greeter today  
Discussion on a P&P for putting monies into an account to cover Flowers, Cards, Gift Cards that the Board sends to past leaders.

VI. ADJOURNMENT

A. NEXT Board Meeting Thursday, November 10 10:00 am The Greens

**B. Carrie made the MOTION to adjourn, and Ashley seconded. ADJOURNED at 10:49 am**