



Board of Directors Meeting - **MINUTES**
November 9, 2023 - 10:00 am - The Greens Country Club

Barton-Lewis, Diane (**Director & HUPAC Chair**)

EXCUSED Clagg, Theresa (**President**)

EXCUSED Cole, Kemp (**Director**)

Cooper, Jodi (**President Elect**, Communications, Media & Website Chair)

Harmon, Kelley (**Past President & Legislative Chair**)

Hutton, Megan (**1st VP & Treasurer & Awards Chair**)

EXCUSED Jenkins, Jimmy (**Director & Vanguard Chair**)

EXCUSED McGrand, Sofia (**Secretary**)

EXCUSED Nursick, Dana (**Director & Public Service / Education Foundation Chair**)

EXCUSED Morrell, Kelly (**Director & Newsletter Chair**)

Non-Voting members

EXCUSED Ashford, James (Professional Development Leader)

Berndt, Lauryn (Annual Partners Chair)

Janway, Leah-Anne (Executive Director)

EXCUSED Owen, Shane (Membership / Retention Chair)

EXCUSED Pitt, Jana (Hospitality)

- I. CALL TO ORDER (No Quorum) Jodi Cooper called the meeting to order at **10:07 am**
- II. MINUTES October 12 Minutes **TABLED**
- III. TREASURER'S REPORT Report emailed in advance
 - a. Beginning Balance **\$39,323.53**
 - b. Ending Balance **\$35,417.38**
- IV. COMMITTEE REPORTS – **PLEASE MEET WITH YOUR COMMITTEE REGULARLY Any time that there is a meeting, there should be notes; they can be brief.**
 - Annual Partners Report emailed Lauryn
2024 letters need to go out, Megan will help
 - Awards Report emailed Megan
Discussed how committees should provide meeting notes
 - Communications Media Website Report emailed Jodi
Discussed the importance of getting Earlier notices of Meetings, Speakers, Bios, Course Name and Number, Dates, Location
 - Executive Director Report emailed Leah-Anne
10/12 thru 11/8/23= 12 hrs
 - HUPAC Report emailed Diane
 - Legislative Report emailed Kelley
Will give a verbal report will have an Operation Shout drawing at today's Member Meeting

