



Board of Directors Meeting  
Lake Hefner Golf Course  
MINUTES

*Date: 10/10/19*

Officers & Directors	
Barton-Lewis, Diane	<b>Excused</b>
Bigbie, Andy	Late but made Quorum!
Cox, Carrie	
Dollins, Mike	<b>Excused</b>
Goggans, Ashley	
Hedinger, Emily	
Morgan-Kitchen, Connie	
Nursick, Dana	<b>Excused</b>
Robertson, Pat	Absent
Wormington, Theresa	<b>Excused</b>
Non-Voting members present:	
Brown, Susie	<b>Excused</b>
Harmon, Kelley	
Hutton, Megan	<b>Excused</b>
Janway, Leah-Anne	
VanZant, Cathy	

**Call to Order**

Without a Quorum, Executive Director, Leah-Anne Janway called the meeting to **ORDER** at 10:15 am.

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**Approval of Minutes**

Without Quorum, Leah-Anne **TABLED** the **September 5, 2019 Minutes** which had been distributed in advance of this board meeting.

Upon arrival of Andy Bigbie, minutes were brought forth for review and discussion. Being no changes, Carrie **MOVED** to approve, **2<sup>nd</sup>** by Andy. The **September 5, 2019 MINUTES APPROVED** unanimously.

**Treasurer's Report**

**September 4 through September 30, 2019 financials**, which had been distributed in advance of this board meeting. No changes requested.

Beginning Balance:	\$33,173.58	Ending Balance:	\$33,456.76
Checks Written =	\$ 452.98	Deposits Made = \$	736.16

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## Committee Updates

### A. Annual Partners – Megan Hutton Excused

Ashley reported that Megan had sent out the 2020 annual partner information on Friday, October 4, 2019. Megan wondered if an annual partner wanted to join mid year, how best to handle. **Discussion and agreement to offer pro-rated pricing if a new partner wants to join mid- year---we will let Megan know.**

Leah-Anne reported that a New Annual Partner speaking for 5 minutes at today's membership meeting will be Brad Cavenar from ISolved. Brad also joined as a new OKC member!

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### B. Awards – Kelley Harmon

- Kelley will present 12 certificates at today's member meeting
- Working on Legislative info for that award

### C. Communications / Website– Ashley Goggans

Emails:

- November email reminders were set up
- Newsletter went out

Website:

- Updates have been completed
- Calendar has been updated
- Added pics of Emily & Cathy
- Need Susie for Committee Page

### D. Executive Director / Hospitality – Leah-Anne Janway

September

NAHU Certification course on 9/14/19      Low attendance but we got it done!

Checked PO Box a few times.

Met with the Clubhouse Manager at Quail Creek GCC since Andrea Tanner has left employment.

Computer/admin work: Star Chapter, Drop Box & QuickBooks and Excel accounting, Processed CC charges through Square.

Filed for January CE credits; received CE approval for November and January

Prepared Oct board meeting agenda and Oct member meeting agenda.

Total billable hours:

12 hrs @ \$10/hr = \$120

### E. HUPAC – Mike Dollins Excused

- 4 from Tulsa and 12 from OKC participate in our State PAC
- Requests for funds have been received at our PO Box

### F. Legislative – Emily Hedinger

- Emily will do OP Shout at today's member meeting
- Connie will do Verbal Legislative report at today's member meeting
- Connie wanted to talk to the board about some OP shouts that OSAU's doing so we'll should encourage other members to report
- We have a new Chief of Staff at the Okla. Ins. Dept. and Commissioner Mulready has named Buddy Combs, whom we have a good relationship

G. Media – Megan Hutton Excused

- Megan has been posting on Facebook

H. Membership/Retention-Cathy VanZant

- Cathy reported that OKC has 1 new member (Robbin Brooks) and 1 about to join
- GAIN contest we should end up at 131 to reach our growth goal; we are at 123
- Region VI, including us, is in 1<sup>st</sup> place for regional membership growth

I. Professional Development-Carrie Cox

Carrie and Diane having a meeting the week of the 21st to work on the Spring Symposium and finish up our calendar which is just for APRIL 2020 that we don't have someone lined up. Leah-Anne working with Mike Dollins still in charge of the February Medicaid Expansion meeting.

J. Public Service – Theresa Wormington Excused

Leah-Anne asked for volunteers to sell raffle tickets today. CARRIE will handle

K. Van Guard Council – Susie Brown Excused

Kelley reported that Van Guard is wanting everyone to like Van Guard on Facebook.

L. Website – Ashley Goggans Report included with Communications report.

**Old Business:**

- There being none, move on

**New Business:**

- Leah-Anne reminded everybody of the Early Bird Registration for Cap Conference by 12/14/19

**Next Board Meeting Thursday November 14, 2019 10:00 am at Quail Creek.**

**Adjournment: MOTION to Adjourn by Andy; 2nd by Ashley. ADJOURNED at 10:57 am**