



Board of Directors Meeting - **MINUTES**
FEBRUARY 7, 2024 – 10:00 am VIRTUAL hosted by Theresa Clagg

Barton-Lewis, Diane (**Director** & HUPAC Chair) EXCUSED
Clagg, Theresa (**President**)
Cole, Kemp (**Director**)
Cooper, Jodi (**President Elect**, Communications, Media & Website Chair)
Harmon, Kelley (**Past President** & Legislative Chair)
Hutton, Megan (**1st VP & Treasurer** & Awards Chair) EXCUSED
Jenkins, Jimmy (**Director** & Vanguard Chair)
McGrand, Sofia (**Secretary**)
Nursick, Dana (**Director** & Public Service / Education Foundation Chair)
Morrell, Kelly (**Director** & Newsletter Chair)

Non-Voting members

Ashford, James (Professional Development Leader)
OPEN POSITION (Annual Partners Chair)
Janway, Leah-Anne (Executive Director)
OPEN POSITION (Membership / Retention Chair)
Pitt, Jana (Hospitality) ALWAYS EXCUSED

- I. CALL TO ORDER Theresa Called Meeting to order at 10:03 am
- II. MINUTES Minutes stand as approved
- III. TREASURER’S REPORT Beginning: \$35, 955.22 – Ending Balance: \$38,256.45
- IV. COMMITTEE REPORTS –

- **Annual Partners**
 - Kim Arnold will be filling in this position
- **Awards**
 - Symposium coming up tomorrow, February 8th
- **Communications Media Website**
 - Emails:
 - We did not have a January newsletter to distribute
 - Sent out a save the date email reminder about the Annual Symposium in February
 - Scheduled symposium enrollment sign-up
 - Sent final deadline reminder
 - Created Symposium Agenda and Emailed Symposium Agenda
 - Website:
 - Download Membership from NABIP, upload updates into StarChapter
 - Uploaded the December board meeting minutes to the Member area
 - Upcoming Topics for discussion:
 - Cap Con
- **Executive Director**
 - Total billable hours: January 10 through February 7, 2024 26 @\$15 = \$390
- **HUPAC**
 - Picked up a new one from Tulsa
- **Legislative**
 - See attached
- **Newsletter**
 - Will be going out this week
- **Membership & Retention**
 - No new report, maybe Jimmy will be joining



- **NAHU Education Foundation**
- **Professional Development**
 - In March James will be presenting on Vision or weight loss
- **Public Service**
 - We are starting with 24 Cards
 - Okkk meal dates being realized
 - March 3 rd ,2024 at 6:00 pm
 - May 1 st , 2024, at 6:00 pm
 - July 29 th , 2024, at 6:00 pm
 - September 19 th , at 6:00 pm
- **Vanguard**

V. OLD BUSINESS

- A. Public Service MEALS for 2024
 - a. schedule going out

VI. NEW BUSINESS

- A. New Board
 - a. Kelley Harmon made motion to pay for Leg to go to DC (up to \$1,000 extra) for travel to DC for 2024, Jimmy Seconded

VII. ADJOURNMENT

- A. NEXT Board Meeting March 14, 2025 10:00 am at THE GREENS
- B. If no other business matters, accept a MOTION to Adjourn at 10:42 Theresa Motioned, Kelley Harmon seconded