

Board of Directors Meeting - MINUTES

AUGUST 13, 2026 - 10:00 am to 11:00 am

In Person at THE GREENS GOLF & COUNTRY CLUB

ATTENDANCE

Last Name	First Name	Position	Voting	Attendance
Arnold	Kim	Annual Partners Chair		Present
Ashford	Marche	Newsletter Chair		Absent
Barton-Lewis	Diane	Professional Development Co-Chair		Excused
Brown	Suzie	PAC Co-Committee		Present
Bruggeman	Kim	Membership Chair		Present
Clagg	Theresa	Director	Vote	Excused
Cole	Kemp	PAC Co-Committee		Excused
Cooper	Jodi	Communications Chair		Excused
Cox	Carrie	Director	Vote	Present
Goggans	Ashley	Director & Website	Vote	Present
Harmon	Kelley	Legislative Chair		Excused
Hentz	Lisa	Awards & Public Service Chair		Present
Janway	Leah-Anne	Executive Director		Present
McGrand	Sofia	Secretary	Vote	Excused
Meyer	Greg	Vice President	Vote	Absent
Nursick	Dana	Immediate Past President	Vote	Present
Pitt	Jana	Hospitality Chair		Excused
Reese	Tracy	Director	Vote	Present
Richey	Sherry	Treasurer	Vote	Present
Schreier	Randy	President	Vote	Present
Tacheny	Tom	Director	Vote	Present
VanZant	Cathy	Membership		Excused
Weller	Michael	Director & Professional Development Co-Chair	Vote	Present

Quorum: Present.

I. CALL TO ORDER

Randy called the meeting to order at approximately 10:03 a.m. A quorum was present.

II. MINUTES

The Board reviewed the July 9, 2026 Board Meeting Minutes. A motion was made to approve the minutes and was seconded by Carrie Cox. MINUTES APPROVED.

III. TREASURER'S REPORT

Sherry reviewed the July financial activity:

- Beginning Balance - \$20,807.91
- Total Withdrawals - \$7,169.58
- Online Registrations and Dues - \$3,067.44
- Ending Balance - \$16,705.77
- CD accrued approximately \$53.73 in interest.

The Board discussed shared expenses with the State Chapter, including lobbying and other shared expenses. Sherry will provide additional detail on shared expenses in future reports.

Randy and Sherry continue working to clean up QuickBooks and separate State activity from the OKC Chapter records. This work is needed before a useful chapter budget can be prepared. Randy is coordinating with Rick Nash regarding assistance with separating the State information.

IV. COMMITTEE REPORTS - CONSENT AGENDA

Committee reports included in the Board Packet were distributed prior to the meeting for review and were not read individually during the meeting. The committee reports were accepted by consent.

V. COMMITTEE CHAIRS / COMMITTEE MEMBERS - DISCUSSION

Awards - Lisa discussed the need for a better system to track award requirements, documentation, meetings and deadlines. Lisa will distribute award criteria to the appropriate committee chairs. Chairs will review the requirements and respond regarding which awards they believe their committees can reasonably pursue. The Board discussed concentrating efforts on a smaller number of meaningful awards rather than attempting every available award.

Shared Calendar - The Board discussed creating a shared calendar or similar tracking system. Suzie agreed to research options and report back on a workable solution.

Public Service - Lisa discussed scheduling three to four Chuck Wagon dinners in 2027, preferably avoiding the busy fourth quarter. Wednesday appeared to be a workable day. The next scheduled Chuck Wagon dinner is October 28, 2026.

The Board also discussed tracking member purchases from the OK Kids Korral Amazon wish list. Members will be encouraged to send a copy of their Amazon receipt so the Chapter can document and quantify its charitable activity. Lisa will include this instruction in future communications.

Member Survey - Ashley reported that 16 responses had been received. The survey deadline was extended through the end of August and was added to the newsletter and website. Ashley will send another direct email asking members to complete the survey.

Legislative / Advocacy - Suzie reported on work underway regarding carrier compensation changes affecting Medicare agents. She has communicated with State leadership and others regarding the issue, and the matter is being developed through the appropriate legislative channels.

VI. LEADERSHIP TEAM DISCUSSION - PLANNING MEETING RECAP

Randy reviewed the July Leadership Planning Meeting and the Chapter's broader goal of increasing the value of NABIP-OKC membership and increasing participation at Chapter meetings.

Membership Engagement - Kim Bruggeman is researching a possible member/new-member happy hour and will develop information regarding potential locations and costs before bringing a proposal to the Board.

Kim is also developing a new-member/member education webinar. She will prepare a draft and circulate it to the Board for comments and suggestions.

Newly Licensed Agent Outreach - The Board discussed obtaining information on newly licensed Oklahoma insurance agents and inviting appropriate licensees to learn about NABIP-OKC. Kim will determine which types of newly licensed agents should be included in the outreach list. After Kim determines the target licensees, Sherry will work with Kim on purchasing the appropriate list. Kim will also work on the membership outreach process and determine how communications can be distributed through StarChapter or another appropriate system.

Communications and Social Media - Randy emphasized the need for NABIP-OKC to have a stronger presence on LinkedIn, Facebook, the Chapter website and other appropriate platforms. The objective is to provide useful information to insurance professionals and increase awareness of NABIP-OKC.

Randy will send Board and committee members a list of possible topics and ask members to contribute educational posts or articles related to their areas of expertise.

VII. OLD BUSINESS

The Board briefly discussed the previously identified need to evaluate alternatives to StarChapter. National NABIP is also evaluating platform alternatives. NABIP-OKC recently renewed StarChapter for another year, allowing additional time to evaluate future options.

No additional old business was brought before the Board.

VIII. NEW BUSINESS

September Meeting Location - The Board discussed the September meeting because The Greens will have a golf tournament that may interfere with the Chapter's regular meeting.

The consensus was to keep the regular meeting date but use a different location rather than change the established meeting date. Cattlemen's was discussed as a possible alternative location based on prior attendance and experience there.

The location will be confirmed as soon as possible so Michael Weller can notify the September speaker. Members will also be notified that the September meeting will not be held at The Greens.

IX. ADJOURNMENT

There being no further business, a motion was made and seconded to adjourn. The meeting adjourned at approximately 11:05 a.m.

NEXT Board Meeting will be Thursday, September 10, 2026.

ACTION ITEMS / TO-DO LIST Owner	Action Item	Timing / Follow-Up
Randy Schreier	Continue working with Sherry and Rick Nash to clean up QuickBooks and separate State activity from the OKC Chapter records.	Before September Board Meeting
Randy Schreier	Prepare and distribute a summary/action list from the July Leadership Planning Meeting.	Follow-up
Randy Schreier	Send Board/committee members suggested topics for educational articles and social media posts.	Follow-up
Randy Schreier	Add Kim's membership/happy-hour proposal to a future agenda after she completes her research.	Future Board Meeting
Randy / Sherry	Complete accounting cleanup sufficiently to begin developing a useful Chapter budget.	Target: September
Sherry Richey	Provide more detail for shared State/OKC expenses in future Treasurer's Reports.	Future Reports
Sherry Richey	Work with Kim Bruggeman on purchasing the newly licensed agent list after Kim determines which types of licensees should be included.	After Kim defines target list
Sherry Richey	Serve as backup to Lisa for Ace of Spades activities when needed.	Ongoing
Lisa Hentz	Send award criteria and deadlines to appropriate committee chairs and request a yes/no response on awards they believe they can pursue.	Before next meeting
Lisa Hentz	Follow up on Chapter Certification deadline.	Follow-up
Lisa Hentz	Work with OK Kids Korral to schedule approximately 3-4 Chuck Wagon opportunities for 2027, preferably outside the fourth quarter.	Report at future meeting
Lisa Hentz	Add instructions asking members to submit copies of Amazon donation receipts so Chapter charitable activity can be tracked.	Next communication
Ashley Goggans	Send another direct email encouraging members to complete the member survey.	Before end of August
Suzie Brown	Research options for a shared Chapter calendar/task system that committee chairs can access.	Report back to Board
Suzie Brown / Legislative Team	Continue legislative work regarding Medicare agent compensation issues through State leadership and appropriate channels.	Ongoing
Kim Bruggeman	Determine which types of newly licensed Oklahoma insurance agents should be included in the membership outreach list, then coordinate with Sherry on purchasing the list.	Follow-up
Kim Bruggeman	Research locations and approximate costs for a membership/new-member happy hour.	Bring proposal to future meeting
Kim Bruggeman	Draft the new-member/member education webinar and circulate it for Board feedback.	Follow-up
Kim Bruggeman	Develop the outreach process for newly licensed agents and determine how communications can be distributed through StarChapter or another appropriate system.	Follow-up
Michael Weller	Coordinate with the September speaker once the alternate meeting location is confirmed.	As soon as location is confirmed
Board & Committee Chairs	Review Lisa's award criteria and respond whether their committee can reasonably meet the requirements for applicable awards.	Upon receipt
Board & Committee Members	Identify educational topics/articles they can contribute for NABIP-OKC social media and communications.	Upon Randy's request

Respectfully submitted, *Randy Schreier*

Randy Schreier, President

Acting Secretary for the meeting of 08/13/2026