



Board of Directors Meeting -MINUTES
APRIL 10, 2024 – 10:00 am via Microsoft Office

Barton-Lewis, Diane (**Director & HUPAC Chair**)
Clagg, Theresa (**President**)
Cole, Kemp (**Director**)
Cooper, Jodi (**President Elect**, Communications, Media & Website Chair)
Harmon, Kelley (**Past President & Legislative Chair**)

1st VP OPEN

Richey, Sherry incoming & Treasurer

Jenkins, Jimmy (**Director & Vanguard Chair**)
McGrand, Sofia (**Secretary**)
Nursick, Dana (**Director & Public Service / Education Foundation Chair**)
Morrell, Kelly (**Director & Newsletter Chair**)

Non-Voting members

Ashford, James (Professional Development Leader)

KIM ARNOLD Annual Partners Chair

Janway, Leah-Anne (Executive Director)

CORINNE HENYAN (Membership / Retention Chair)

Pitt, Jana (Hospitality)

ALWAYS EXCUSED

- I. **CALL TO ORDER** Theresa called the meeting to order at 10:02 am
- II. **MINUTES** Jodi motioned to approve the Minutes, Dana seconded
- III. **TREASURER’S REPORT** Beginning Balance: \$38,256.45 Ending Balance: \$37,927.80
- IV. **COMMITTEE REPORTS – Any time that there is a meeting, there should be notes; they can be brief.**
 - **Annual Partners**
 - Kim is new to the position, and she will be focusing on reaching out to current partners to make introductions and asking for leads for new participants. She will also be contacting any leads the board has.
 - **Awards**
 - Looking to fill this position for next year
 - Awards coming up in May along with scholarship nominations
 - **Communications Media Website**
 - Emails:
 - Sent out March newsletter
 - Sent save the date for our DAC on April 11 th
 - Sent subsequent emails with formal flyer and registration QR code
 - Sent add’l email to circulate the registration link for those who could not register via the QR code
 - Sent Scholarship information and application
 - Website:
 - Download Membership from NABIP, upload updates into StarChapter
 - Uploaded the February meeting minutes to the Member area
 - Ashley and I had at least three discussions on StarChapter. The area where I upload the meeting minutes and the newsletters does not flow to the ‘two click’ access area needed for awards. All docs on the site were made available in the other area
 - To Do:
 - Start circulating the Bill of Rights on our media outlets
 - **Executive Director**
 - Total billable hours: March 13 thru April 9, 2024 20 hrs @ \$15 = \$300
 - HUPAC



- **Legislative**
 - Day at the Capitol 04/11/2024

- **Newsletter**
 - Our beautiful Newsletter went out April 30th.
- Membership & Retention
- NAHU Education Foundation
- Professional Development
- **Public Service**
 - Ace of Spade Report – 03/14/2024 started with 22 cards, ticket sales-\$54.00 for a total of \$560.00, James Ashford drew 2 of Clubs. Gave \$25 donation to Toby Keith Foundation, for our speaker, Dr. Cesar Santiago.
 - Operation Shout winner – James Ashford
 - OK Kids Korral Meal dates:
 - May 1 st , 2024, at 6:00 pm – Need Volunteer’s
 - July 29 th , 2024, at 6:00 pm
 - September 19 th , at 6:00 pm

- **Vanguard**
 - No Update

V. OLD BUSINESS

- A. New Board Slate
- B. Distribute to all active members at least 1 month prior to the date of the annual meeting
- C. Nominations from the floor may be presented at the annual meeting, provided a written notice has been received by the Secretary at least 30 days prior to the annual meeting
- D. Symposium Recap
 - a. Recap for next year
- E. Capitol Conference Recap
 - a. Changing Day at the Capital to earlier in the year

VI. NEW BUSINESS

VII. ADJOURNMENT

- A. NEXT Board Meeting **May 9, 2024 10:00 am The Greens**
- B. Theresa Motioned to adjourn the meeting at 11:05 am