



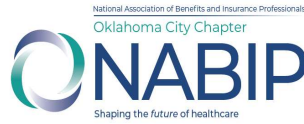
Board of Directors Meeting - **MINUTES**
November 14, 2024 – 10:00 am to 11:00 am
VIRTUAL Hosted by Jodi Cooper

Barton-Lewis, Diane (Director & HUPAC Chair)	EXCUSED
Clagg, Theresa (Past President & Awards Chair)	
Cole, Kemp (Director)	
Cooper, Jodi (President)	
Cox, Carrie (Director & Professional Development Chair)	
Goggans, Ashley (Director & Communications/Website Chair)	EXCUSED
Harmon, Kelley (Director & Legislative Chair)	EXCUSED
Schreier, Randy (1 st VP)	
Richey, Sherry (Treasurer)	
Jenkins, Jimmy (Director & DEIB Chair)	
McGrand, Sofia (Secretary)	
Nursick, Dana (President Elect & Public Service Chair)	
Weller, Michael (Director)	EXCUSED

Non-Voting members

Arnold, Kim Annual Partners Chair	
Ashford, Marche, Newsletter Chair	
Janway, Leah-Anne (Executive Director)	
Robinson, Tonda (New Membership/Retention Chair)	
Pitt, Jana (Hospitality)	ALWAYS EXCUSED

- I. CALL TO ORDER Jodi called the meeting to order at 10:04 am
- II. MINUTES
- III. TREASURER’S REPORT Chase - Started with \$15,120.67. Ended with \$16,204.46
Bank of America - Started with \$17,036.90. Ended with \$14,737.38
- IV. COMMITTEE REPORTS –
 - **Annual Partners**
 - Symposium 2025
 - Sent out email last week requesting current Annual Partners to renew/upgrade membership for 2025
 - UHC has renewed for 2025
 - Give me names of prospects for 2025
 - **Awards**
 - No Report
 - **Communications Media Website**
 - Worked with StarChapter to get a new domain up and running, YAY!!
 - www.nabipoklahomacity.org
 - Set up and “published” upcoming Events on the website.
 - Added a “Reminder” email to go out to registrants about Upcoming Events, and another one regarding the Holiday Social.
 - Added 3 press releases to the website.



- **Executive Director**
 - Attended the October 10, 2024 board meeting and member meeting
 - Watched SHERRY work the registration table at the October member meeting and I got to sit at a regular table
 - Attended the October 15, 2024 Symposium planning meeting
 - Got the CE credits for attendees of the October 10, 2024 course; worked with the OID for a solution
 - Talked with Chalk re our December 12 Holiday Social and we will order off the menu for food and drinks; the option was offer a buffet
 - Diane got us a caterer and we have some menus but I'm having trouble getting with someone at Francis
 - Tuttle Rockwell, AND I am still concerned about parking, so I might just go there in person and let the board know
 - Checked PO Box a few times and gave Sherry a key
 - Spoke with Rick Nash CPA who has all the taxes done and will be at the PO Box.
 - Prepared Board meeting agendas

 - **Total billable hours: October 10 thru November 13, 2024 10 hours @ \$15 = \$150**

- **HUPAC**
 - OK PAC:
 - 14 Donors in OKC.
 - 6 Donors in Tulsa.
 - Total donors 20.

 - 2024 NAHU PAC Donations:
 - There are 12 donors in OKC.
 - There are 18 donors in Tulsa.
 - Total donors 30.
 - **Based on August 24 National PAC report.

- **Legislative**
 - No Report

- **Newsletter**
 - Sent out a newsletter went out November 6th

- **Membership & Retention**
 - See Attached

- **Professional Development**
 - No Report

- **Public Service**
 - Ace of Spade Report –October meeting started with 24 cards, cash \$93.00.
 - The amount of the pot is \$375.00. Theresa Clagg pulled Ace of Diamonds.
 - Operation Shout – No Operation Shout
 - I dropped candy off to Toby Keith and they were so appreciative. Letter attached.
 - Reid Rasmussen was our speaker and a donation of \$25 was made to Toby Keith Foundation.
 - Holiday Wish List – Gifts for the kids



- **DEIB**
 - No Report

V. OLD BUSINESS

i. **P & P**

1. POLICY TITLE: Travel Reimbursement
CLASSIFICATION: Budget
POLICY NUMBER: 2007-10

ii. **Cap Con**

1. February 23-26th, 2025
2. Sherri might go, Marche is going, Jodi TBD

VI. NEW BUSINESS

- i. Christmas Social December 12, 2024 to the Chalk party
Chalk Sports
1324 W Memorial Rd, Oklahoma City, OK 73114, USA

ii. Nominations Committee

VII. ADJOURNMENT

- i. NEXT Board Meeting **Christmas Social at Chalk**
- ii. If no other business matters, accept a MOTION to Adjourn
- iii. Theresa Moved and Sherri seconded to adjourn the meeting at 10:46 am