



Oklahoma City Association of Health Underwriters, Inc.  
Policy & Procedures

**POLICY TITLE:** Benevolence Fund

**CLASSIFICATION:** Finance

**POLICY NUMBER:** 2022-1

**MOTION:** Connie Morgan Kitchen

**SECONDED:** Carrie Cox

**DATE SUBMITTED:** July 1, 2022

**DATE APPROVED:** July 14, 2022

**AMENDED:**

**RENEWED:**

**SUNSET DATE:** July 14, 2025

**PURPOSE:** To establish a benevolence fund for chapter leaders

**POLICY:** To establish a fund to cover costs of sending board condolences, retirement gift, and/or well wishes.

**PROCEDURE(S):**

- An amount to be set by the Board of Directors each year to spend on chapter leaders for gifts, cards or flowers for the purposes of condolences or well wishes.
- Receipts will be required for reimbursement by the Treasurer.

**FINANCIAL IMPACT:** Implementation of this P&P shall incur the cost of the approved dollar amount.

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Date

Attested by \_\_\_\_\_